# CPMU (Central Project Management Unit) at IIT Jammu
## under
### AI-CoE initiative of MoE (Ministry of Education)
### Advertisement No. IITJmu/CPMU/03-04/2024-25

Date August 16, 2024

| | **GENERAL INSTRUCTIONS** |
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| **1** | **Instructions for application** |
| | (a) The candidates should read carefully the requisite minimum essential qualifications, age and eligibility, experience criteria etc. laid down in the advertisement before applying for the relevant post. Since all the applications will be screened on the basis of data submitted by the candidate in the **online application form**, the candidates must satisfy their suitability for the position to which they are applying. If at any stage during the screening, recruitment, and selection process and even after appointment, it is found that candidates have furnished false or incorrect information, their candidature will be rejected/cancelled/terminated immediately. CPMU takes no responsibility for incomplete/incorrect information. No correspondence in this regard shall be entertained at a later date. |
| | (b) Applicants should take due care while filing online information for different positions. Application once submitted online cannot be altered/resubmitted, under any circumstances. Further, no request concerning making changes in any data/ particular will be entertained once the application is submitted successfully. Therefore, please keep all data/details ready before you start filling up the application online. |
| | (c) Age should not exceed the limit as on the closing date for receipt of the application. |
| | (d) Fulfillment of qualifications and experience is an essential requirement. The candidate will be called for Test (Written Test/Proficiency Test/Computer Test) and/or Interview. CPMU is free to set the benchmark and call only the eligible candidates above set benchmark for Test and/or Interview. Further, **CPMU also reserves the right NOT to fill any of the posts advertised, in the event or exigency so decided without assigning any reason thereof**. |
| **2** | **Application Submission** |
| | **(a)** For submission of application through ONLINE MODE, please visit: **https://iitjammu.ac.in/aicpmu/career.html** |
| | (b) **No hardcopy submission of the online submitted application is required.** However, candidates shortlisted for Written Test/Proficiency Test/Computer Test/Interview shall be required to produce the printout of the ONLINE completed and duly signed application along with all supporting educational and experience certificates **duly self-attested** at the time of Written test/Proficiency test/Computer test/Interview failing which such candidates shall not be allowed to participate in the process. |
| | (c) Candidates who have successfully submitted their applications online should check CPMU webpage regularly for any updates regarding the recruitment process. |
| | (d) **An Incomplete application will be summarily rejected,** and the application received after the last date shall not be entertained and the CPMU will not be responsible for any delay. |
| | (e) Keep a printout of the online application form for future reference. |
| | (f) The decision of the CPMU in all matters relating to the eligibility of the candidate, Test/Interview would be final and binding on all the candidates. |
| | (g) The appointment of the selected candidates will be subject to their being found medically fit as per the requirements of the CPMU. |
| | (h) CPMU shall verify the antecedents or documents submitted by a candidate at any time, at the time of appointment or during the tenure of the services. In case, it is detected that the documents submitted by the candidates are fake or the candidate has doubtful/unacceptable antecedents/background and has suppressed the said information, then his / her services shall be terminated forthwith, and in addition, legal action may be initiated against such candidates/employees as per law. |
| | (i) Candidates who desire to apply for more than one post should apply online separately for each post. |
| | (j) In case of any corrigendum/addendum pertaining to this advertisement, the same shall be published on the CPMU website only. |
| | **(k) Canvassing in any form and/or bringing any influence, political, or otherwise, will definitely be treated as a disqualification for the post applied for.** |
| **3** | **Follow up after applying** |

(a) **Candidates once applied should visit the CPMU website and portal regularly for status updates in recruitment**. Information regarding selection test, Interview schedule etc. will be communicated through the CPMUwebsite and/or email. **CPMU will not be responsible in any manner, if, candidate fails to visit/access the website in time**.

(b) The candidate may submit their applications at Online portal **https://iitjammu.ac.in/aicpmu/career.html** in their own interest and refer to any updates, posted their time-to-time.

**(c) No correspondence whatsoever will be entertained from candidates regarding conduct and result of test and/or interview and reasons for not being called for test and/or interview or selection.**

(d) Shortlisted candidates will be informed through email only and no separate communication will be sent.

(e) Any query regarding the application can be mailed to aicpmu@iitjammu.ac.in