



भारतीय प्रौद्योगिकी  
संस्थान जम्मू  
INDIAN INSTITUTE OF  
TECHNOLOGY JAMMU

IITJMU/Acad/2021/232

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### NOTIFICATION

**Sub:** Guidelines for Utilization of Prime Minister's Research Fellows (PMRF) Research Grant/Contingency.

As per the guidelines of the Ministry of Education for PMRF scholars, a Research grant of **Rs.2 lakh** per year is provided to a PMRF scholar. Thus a scholar is entitled to get Rs.10 lakh during the period of the fellowship, subject to PMRF guidelines.

The competent authority has approved the **guidelines for utilization of PMRF Grant/Contingency**, attached as **Annexure-A**.



*Sourabh*  
Assistant Registrar  
(Academic Affairs)

Encl: Annexure A

**All Ph.D. Students**

**Copy to:**

1. Director Office
2. Dean Academic Affairs
3. Associate Dean (Research Programme)
4. Faculty All

### **Guidelines for utilization of PMRF Research Grant/ Contingency**

1. As per the guidelines of the Ministry of Education for PMRF scholars, a Research Grant of Rs.2 lakh per year is provided to a PMRF scholar. Thus a scholar is entitled to get upto Rs.10 lakh during the duration of the Fellowship. PMRF scholar can utilize the yearly grant of Rs.2 lakh in an academic year or accumulate the amount fully or partially over the years and utilize before five years (PhD tenure) or till the date of submission of Ph.D. thesis, whichever is earlier.
2. PMRF scholars can utilize this fund over following expenses in concurrence with the Supervisor and the Head of the Department:
  - a) Support for travel, registration and accommodation to participate in conferences, symposiums, workshops, seminars, training, short-term courses, fieldwork and other programs aiding the research work of the student.
  - b) Support for International Conferences outside India available only after completion of Comprehensive Examination. A PMRF candidate shall not be eligible for Institute support for conferences within India & abroad.
  - c) Entitlement of travel and accommodation charges would be as per prevailing rules for the PhD students of the IIT Jammu.
  - d) Purchase of one PC/ laptop permitted once during the entire fellowship period.
  - e) Purchase of one tablet/e-reader permitted once during the entire fellowship period.
  - f) Purchase of one printer/scanner or all in one, webcam, keyboard and stylus pen permitted once during the entire fellowship period.
  - g) Purchase of hard disk, pen drive, CD and mouse as and when required.
  - h) Payment of publication charges in reputed SCI indexed journals including color page charges, extra page charges, payment of PhD thesis submission fee.
  - i) Life membership charges of professional bodies or societies, limited to one membership of national and one international body in an academic year.
  - j) Purchase of books, conference proceedings, e-books, reprints of research articles and journal subscription charges.
  - k) Purchase of non-consumables/ consumables and other items related to their research.

#### **Also the following rules will also be followed:**

- l) Unspent balances in a year shall be carried over to the next academic year.
- m) All items must be entered in the relevant stock registers of the lab/group/department.
- n) All bills/ cover notes shall be countersigned by the PhD supervisor and the Ph.D. student.
- o) Testing and analysis charges for facilities used within campus will be paid directly by the accounts section to the concerned project in R&D.
- p) Institute accounting practices/ purchases manual is to be followed for all purchases (Conformity with the GFR- 2017 rules as amended from time to time).
- q) Bills/Receipts are to be submitted to the accounts section within one month.
- r) No advance for purchases will be provided. However, travel advance for an international conference outside India may be given subject to a maximum of 80% of the costs involved or the balance amount in the grant, whichever is lower.
- s) Scholars desiring to retain items under (d), (e) and (f) acquired from this grant, may do so at the end of the programme by paying 5% of the acquisition cost to the Institute account (provided it is more than 3 years old). For items less than three years old, the institute depreciation rules would be applicable.

