

INDIAN INSTITUTE OF TECHNOLOGY JAMMU

Advertisement No. IIT Jammu/01/2026 (Direct Recruitment/ Deputation)

Online Applications are invited from Indian Nationals to fill up the following Non-Teaching positions at IIT Jammu.

Ser	Positions	Department/ Section	Recruitment Type	Group	Number of vacancies						Age Limit (as on the last date of Advertisement)	Pay Level (as per 7 th CPC)
					UR	SC	ST	OBC	EWS	Total		
1	Institute Engineer	IPM	Direct/ Deputation	A	01	-	-	-	01	01	55 years	Level 13 (₹118500-₹ 214100)
2	Assistant Registrar	Administration	Direct/ Deputation	A	01 [#]	01	-	-	01	03	45 years	Level-10 (₹56100-₹177500)
3	Assistant Engineer (Civil)	IPM	Direct	B	01	-	-	-	-	01	40 years	Level-8 (Rs 47600-151100)
4	Assistant Engineer (Electrical)	IPM	Direct	B	-	-	-	01	-	01	40 years	Level-8 (Rs 47600-151100)
5	Junior Engineer (Civil)	IPM	Direct	B	-	01	-	-	-	01	35 years	Level-6 (Rs 35400-112400)
6	Junior Engineer (Mechanical)	IPM	Direct	B	-	-	-	01	-	01	35 years	Level-6 (Rs 35400-112400)

The vacancy is against post on which an individual holds 'Lien'. In case the individual joins back IIT Jammu, the selected candidate will be reverted to parent office and/or post previously held as the case may be. Hence, only the applications received from the employees of the Govt. organizations/Central Autonomous bodies, allowed to hold lien on their position at their parent organization, will be considered against this vacancy. (A supporting document to this effect needs to be submitted from their respective parent organization).

The essential, desirable qualifications and experience required for the above post, as per Serial Number, is as under:

1	<p>Institute Engineer, Level 13 of 7th CPC</p> <p>(a) Essential:</p> <p>(i) Bachelor's degree in the appropriate branch of Engineering / Technology or equivalent from a recognized University/ Institute with at least 60% in the qualifying degree.</p> <p>(ii) At least 15 years relevant experience out of which at least at least 05 years as Executive Engineer or equivalent post in the Pay Matrix Level 12 (Pre- revised PB-3 GP Rs.7600) or above.</p> <p>(iii) The above experience should be in execution of large scale building construction projects in the line of coordination & supervision of construction and maintenance of civil works (including Public Health) in Public Works Department or other Central/State Departments.</p> <p>(b) Desirable:</p> <p>The following are the desirable qualifications and skill sets required for the post of Institute Engineer:</p> <p>(i) Masters/Bachelors/Diploma in Construction Management.</p> <p>(ii) Knowledge of Estate matters & public premises act / rules are desirable.</p> <p>(iii) At least 60% marks in all boards/University examination.</p> <p>(iv) Demonstrated experience in managing large projects from inception to completion, including budgeting, scheduling, and resource management.</p> <p>(v) Prior experience in planning, designing, and supervising the construction of campus facilities.</p> <p>(vi) Out of the above mentioned experience, a significant portion should be in supervisory or project management roles.</p> <p>(vii) Demonstrated experience in managing large-scale construction projects, particularly in educational or institutional settings.</p> <p>(viii) Familiarity with government regulations and procedures.</p> <p>(ix) Deep understanding of various local and latest construction technologies and familiarity with local and national building codes and standards.</p> <p>(x) Strong leadership skills to manage diverse teams, including contractors, subcontractors, engineers, and laborers.</p> <p>(xi) Excellent verbal and written communication skills for effective coordination with stakeholders, including faculty, administration, and regulatory bodies.</p> <p>(xii) Skills in negotiating contracts, managing conflicts, and ensuring that project terms are favorable to the institution.</p> <p>(xiii) Proficiency in maintaining detailed records, preparing reports, and documentation necessary for project approvals and audits.</p> <p>(xiv) Understanding of legal and regulatory requirements, including environmental regulations and land use policies.</p> <p>(xv) Skills in managing procurement processes, including sourcing materials and managing supplier relationships.</p> <p>(xvi) Ability to adapt to changing project requirements and handle unforeseen challenges.</p> <p>(xvii) Awareness of sustainable construction practices and a commitment to incorporating them into projects.</p> <p>(xviii) Knowledge of Arbitration and Conciliation Act 1996 and Arbitration procedures.</p> <p>(xix) Knowledge of latest automation tools / software like BIMS, Project Management software like Revit, Primavera, Microsoft Project or other latest software including AI tools in the field of construction management, etc."</p> <p>(xx) Knowledge of quality control.</p> <p>(xxi) Knowledge of handling survey equipment.</p>
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	<p>(c) By Deputation or on contract: (i) A person holding analogous post in Central/State or UT Governments/ PSU/ PSE/ Universities/Autonomous bodies/ Government Laboratories/Recognized Research Institutes or Institutes of National Importance, or (ii) Possessing educational qualification and experience as prescribed at (a) above, in Central/State or UT Governments/ PSU/ PSE/ Universities/Autonomous bodies/ Government Laboratories/Recognized Research Institutes or Institutes of National Importance.</p> <p>(d) Job Responsibilities: The Institute Engineer is pivotal in ensuring seamless planning, development, and maintenance of campus infrastructure to support the Institute's academic and research activities. The job responsibilities, depending upon deployment may include: (i) To plan, design, and supervise civil, electrical, and mechanical infrastructure works of the Institute. (ii) To prepare DPRs, estimates, drawings, and technical specifications for engineering projects. (iii) To oversee construction, maintenance, and development of campus infrastructure and utility services. (iv) To ensure quality assurance, inspection, testing, and timely completion of engineering works. (v) To monitor and manage AMCs, service contracts, and outsourced works. (vi) To process tenders, procurement, contracts and arbitration matters as per Government rules and GFR. (vii) To ensure compliance with statutory provisions, safety norms, and environmental regulations. (viii) To coordinate with architects, consultants, contractors, and external agencies for project execution. (ix) To review architectural and structural designs and provide technical guidance to contractors. (x) To implement energy conservation and sustainable campus initiatives. (xi) To supervise and guide junior engineers, technical staff, and outsourced manpower. (xii) To maintain records and documentation related to projects, contracts, drawings, and estimates.</p>
2	<p>Assistant Registrar, Level 10 of 7th CPC</p> <p>(a) Essential: (i) Master degree or its equivalent in any discipline from a recognized University with 60% marks and above or its equivalent Grade B in the UGC seven-point scale and consistently good academic record. (ii) Atleast 05 years relevant administrative experience in supervisory capacity in a Govt. office/university/ technological institution or an organization of repute which may include activities related to examinations, academics, establishment, general administration, R&D, student affairs, Finance /Audit & Accounts, Estate Management etc. in the Pay Matrix Level 7/ Level 8 as per 7th CPC (Pre-revised PB-2: GP Rs.4600/4800) or equivalent.</p> <p>(b) Desirable: (i) Preference will be given to those who have atleast 60% marks in all boards/University examination. (ii) A degree in Law/Management/Engineering/Actuarial Science from a recognized University/ Institute. (iii) Chartered or Cost Accountant qualification (CFA/ CS/ CA/ ICWA) from a recognized University/ Institute (iv) SAS qualified conducted by organized accounts and audit department. (v) Experience in handling computerized administration / financial matters. (vi) Proficiency in the use of the latest office automation tools and applications.</p> <p>(c) By Deputation (including Short Term Contract): Officers from the Central/ State Government or Institute of national importance or Universities/ University level Institution or PSU / Industry: (i) holding analogous post. (ii) Possessing educational qualification as prescribed at 2(a) above.</p> <p>(d) Job Responsibilities: Assistant Registrar will hold a key administrative role with various responsibilities in different departments. The job responsibilities, depending upon deployment may include: (i) Handling day-to-day administrative work of the allotted section (Establishment, Academic, Accounts, Purchase, Legal, Student Affairs, etc.) (ii) Ensuring compliance with GFR 2017, ministry guidelines, and Institute purchase procedures. (iii) Scrutiny of proposals for financial implications before approval by competent authority. (iv) Handling student admissions, registration, and enrollment processes. This will involve ensuring compliance with institute policies and coordinating with various academic departments. (v) Managing academic records, grades, transcripts, and certifications. Ensuring accurate and timely dissemination of academic information to students and faculty. (vi) Overseeing the scheduling and conduct of examinations, including coordinating with faculty, invigilators, and exam centers. Ensuring adherence to examination rules. (vii) Ensuring compliance with statutory regulations, institute policies, and academic guidelines. Keeping abreast of regulatory changes and implementing necessary adjustments will be part of the duties of the AR. (viii) Organizing and coordinating academic events such as convocations, award ceremonies, and seminars. Liaising with various external agencies and internal departments to ensure smooth execution. (ix) Maintaining accurate records and databases related to student enrollment, academic performance, and institutional statistics. Generating reports as required by management and external agencies. (x) Addressing student grievances related to academic matters, enrollment issues, and administrative procedures. Serving as a point of contact for conflict resolution. (xi) Providing administrative support to senior management, academic committees, and boards. Participating in meetings, drafting minutes, and contributing to decision-making processes. (xii) Liaising with external agencies, government bodies, and educational institutions on matters related to student admissions, accreditation, and regulatory compliance. (xiii) Facilitating training sessions for staff and students on administrative procedures, academic regulations, and use of institutional systems.</p>

3	Assistant Engineer (Civil), Level 8 of 7th CPC
	<p>(a) Essential Qualifications & Experience: (i) Bachelor's Degree in Civil Engineering from a recognized University/ Institute with minimum 60% marks and atleast 05 years' experience as Junior Engineer (civil) or equivalent post in pay Matrix Level 6 (Pre-revised PB: 2GP Rs 4200) or equivalent pay structure with experience in execution of civil works and estimation and billing of civil works. OR (ii) Three years Diploma in Civil Engineering or equivalent in appropriate field (after 10/10+2) with minimum 60% marks from a recognized University/ Institute and atleast 08 years' experience as Junior Engineer (civil) or equivalent post in pay Matrix Level 6 (Pre-revised PB: 2GP Rs 4200) or equivalent pay structure with experience in execution of civil works and estimation and billing of civil works.</p> <p>(b) Desirable: (i) Master Degree or equivalent in appropriate field. (ii) Knowledge of latest automation tools / software like BIMS, Project Management software like Revit, Primavera, Microsoft Project or other latest software including AI tools in the field of construction management, etc." (iii) Knowledge of quality control. (iv) Knowledge of handling survey equipment. (v) Preference will be given to those who have minimum 60% marks in all boards/ University examination. (vi) Supervision of construction and maintenance of Civil works in CPWD, State PWD, Semi Government, PSU, Autonomous organization, University, IITs, NITs, Institute of National importance or any reputed private organization and should have knowledge of CPWD rules/manual.</p> <p>(c) Job Responsibilities: (i) Supervision and execution of civil construction works including academic buildings, hostels, residential quarters, roads, drainage systems, and landscaping works. (ii) Preparation and scrutiny of estimates, BOQs, technical specifications, tender documents, and rate analysis for civil works. (iii) Monitoring quality control and ensuring compliance with CPWD norms, NBC codes, safety standards, and Institute specifications. (iv) Measurement and verification of contractor bills, running account bills, and final bills. (v) Planning and monitoring preventive and breakdown maintenance of Institute buildings and infrastructure. (vi) Coordination with architects, consultants, contractors, and user departments for smooth execution of projects. (vii) Site inspection and supervision of ongoing construction activities to ensure timely completion of works. (viii) Preparation of project reports, work progress reports, utilization reports, and technical documentation. (ix) Handling procurement of civil engineering materials and verification of material quality. (x) Ensuring adherence to environmental, structural, and safety regulations during execution of works. (xi) Assisting senior officers in project planning, contract management, arbitration matters, and dispute resolution. (xii) Maintenance of records related to drawings, estimates, work orders, completion certificates, and asset registers. (xiii) Operation and maintenance supervision of water supply systems, sewerage systems, STP/WTP, and related utilities. (xiv) Coordination with government agencies such as CPWD, PWD, Jal Shakti Department, and local authorities whenever required. (xv) Use of engineering software/tools such as AutoCAD, Primavera, MS Project, BIM tools, and quantity estimation software.</p>
4	Assistant Engineer (Electrical), Level 8 of 7th CPC
	<p>(a) Essential: (i) Bachelor's Degree in Electrical Engineering from a recognize University/ Institute with minimum 60% marks with atleast 05 years' experience as Junior Engineer (Electrical) or equivalent post in Pay Matrix Level 6 (Pre-revised PB: 2 GP Rs 4200) or equivalent pay structure with experience in execution of electrical works and estimation and billing of electrical works. OR (ii) Three years Diploma in Electrical Engineering or equivalent in appropriate field (after 10/10+2) with minimum 60% marks from a recognize University/ Institute. At least 08 years' experience as Junior Engineer (Electrical) or equivalent post in Pay Matrix Level 6 (Pre-revised PB: 2 GP Rs 4200) or equivalent pay structure with experience in execution of electrical works and estimation and billing of electrical works.</p> <p>(b) Desirable: (i) Master Degree or equivalent in appropriate field. (ii) Knowledge of latest automation tools / software like BIMS, Project Management software like Revit, Primavera, Microsoft Project or other latest software including AI tools in the field of construction management, etc. (iii) Knowledge of quality control. (iv) Knowledge of handling survey equipment. (v) Preference will be given to those who have minimum 60% marks in all boards/ University examination. (vi) Supervision of construction and maintenance of Electrical works in CPWD, State PWD, Semi Government, PSU, Autonomous organization, University, IITs, NITs, Institute of National importance or any reputed private organization and should have knowledge of CPWD rules/manual.</p> <p>(c) Job Responsibilities: (i) Supervision, operation, and maintenance of HT/LT electrical systems across the Institute campus. (ii) Monitoring electrical infrastructure including substations, transformers, DG sets, UPS systems, panels, cabling, and street lighting. (iii) Planning and execution of electrical works for new construction projects and renovation works. (iv) Preparation of electrical estimates, BOQs, tender documents, load calculations, and technical specifications. (v) Ensuring uninterrupted power supply and efficient energy management in academic and residential areas. (vi) Supervision of operation and maintenance of HVAC systems, lifts, fire alarm systems, and building automation systems. (vii) Monitoring contractor performance and ensuring quality and safety compliance in electrical works. (viii) Testing, commissioning, and inspection of electrical installations as per statutory standards and electrical safety norms.</p>

	<ul style="list-style-type: none"> (ix) Coordination with electricity distribution companies and statutory authorities regarding power supply matters. (x) Verification and processing of contractor bills and electrical maintenance records. (xi) Energy auditing, power optimization, and implementation of energy-efficient practices within the campus. (xii) Preventive and breakdown maintenance planning for all electrical installations. (xiii) Maintenance of electrical drawings, schematics, load data, and equipment inventory. (xiv) Assisting in procurement and technical evaluation of electrical equipment and systems. (xv) Use of engineering/project management software and knowledge of relevant electrical codes, safety standards, and automation systems.
5	<p>Junior Engineer (Civil), Level 6 of 7th CPC</p>
	<p>(a) Essential:</p> <p>(i) Bachelor Degree in Civil Engineering from a recognized University/ Institute with minimum 60% marks and atleast 02 years' experience in execution of civil works and estimation and billing of civil works in the Pay Matrix Level 4 of 7th CPC (Pre-revised PB:2 GP Rs.2400) or equivalent level and above in Central Govt. / State Govt. / Autonomous Bodies / Public Sector Undertakings/Others.</p> <p style="text-align: center;">OR</p> <p>(i) Three years Diploma in Civil Engineering or equivalent in appropriate field (after 10/10+2) with minimum 60% marks from a recognized University/ Institute and atleast 05 years' experience in execution of civil works and estimation and billing of civil works in the Pay Matrix Level 4 of 7th CPC (Pre-revised PB:2 GP Rs.2400) or equivalent level and above in Central Govt. / State Govt. / Autonomous Bodies / Public Sector Undertakings/Others.</p> <p>(b) Desirable:</p> <ul style="list-style-type: none"> (i) Should have knowledge of CPWD rules (ii) Master Degree or equivalent in appropriate field. (iii) Knowledge of latest automation tools / software like BIMS, Project Management software like Revit, Primavera, Microsoft Project or other latest software including AI tools in the field of construction management, etc." (iv) Knowledge of quality control. (v) Knowledge of handling survey equipment. (vi) Preference will be given to those who have minimum 60% marks in all boards/ University examination. <p>(c) Job Responsibilities:</p> <ul style="list-style-type: none"> (i) Execution of civil construction and maintenance works within the Institute campus. (ii) Preparation of estimates, BOQs, technical specifications, and cost calculations for civil works. (iii) Monitoring of contractors' work to ensure quality, safety, and timely completion of projects. (iv) Inspection and maintenance of buildings, roads, drainage systems, water supply lines, and other civil infrastructure. (v) Measurement of work executed by contractors and preparation of measurement books (MBs). (vi) Assisting in tendering, evaluation, and execution of civil engineering projects. (vii) Ensuring compliance with CPWD norms, building codes, and statutory regulations. (viii) Coordination with consultants, architects, and other departments for project execution. (ix) Maintenance of records related to civil works, bills, drawings, and site reports. (x) Handling emergency repair and renovation works within the campus. (xi) Monitoring material quality and testing procedures at site. (xii) Assisting senior officers in planning and development of infrastructure projects. (xiii) Supervising housekeeping and upkeep of civil assets. (xiv) Ensuring workplace safety and adherence to environmental standards. (xv) Any other work assigned by the competent authority related to civil engineering activities.
6	<p>Junior Engineer (Mechanical), Level 6 of 7th CPC</p>
	<p>(a) Essential:</p> <p>(i) Bachelor Degree in Mechanical Engineering from a recognized University/ Institute with minimum 60% marks and at least 02 years' experience in execution of mechanical works (such as HVAC, firefighting systems, compressors systems, lifts, water supply systems etc.) and estimation and billing of mechanical works in the Pay Matrix Level 4 of 7th CPC (Pre-revised PB:2 GP Rs.2400) or equivalent level and above in Central Govt. / State Govt. / Autonomous Bodies / Public Sector Undertakings/Others.</p> <p style="text-align: center;">OR</p> <p>(i) Three years Diploma in Mechanical Engineering or equivalent in appropriate field (after 10/10+2) with minimum 60% marks from a recognized University/ Institute and at least 05 years' experience in execution of mechanical works (such as HVAC, firefighting systems, compressors systems, lifts, water supply systems etc.) and estimation and billing of mechanical works in the Pay Matrix Level 4 of 7th CPC (Pre-revised PB:2 GP Rs.2400) or equivalent level and above in Central Govt. / State Govt. / Autonomous Bodies / Public Sector Undertakings/Others.</p> <p>(b) Desirable:</p> <ul style="list-style-type: none"> (i) Should have knowledge of Works procedure and rules. (ii) Master Degree or equivalent in appropriate field. (iii) Knowledge of latest automation tools / software like BIMS, Project Management software like Revit, Primavera, Microsoft Project or other latest software including AI tools in the field of construction management, etc. (iv) Knowledge of quality control. (v) Preference will be given to those who have minimum 60% marks in all boards/ University examination. <p>(c) Job Responsibilities:</p> <ul style="list-style-type: none"> (i) Maintenance of mechanical systems and utilities in the Institute. (ii) Operation and maintenance of HVAC systems, pumps, compressors, lifts, firefighting systems, and other mechanical installations. (iii) Preparation of estimates, technical specifications, BOQs, and maintenance schedules. (iii) Monitoring and supervision of mechanical works executed by contractors. (iv) Ensuring preventive and breakdown maintenance of mechanical equipment.

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| <ul style="list-style-type: none">(vi) Inspection and testing of mechanical systems for operational efficiency and safety compliance.(vii) Assisting in installation, commissioning, and troubleshooting of mechanical equipment.(viii) Verification of measurements, bills, and work completion reports of contractors.(ix) Coordination with vendors, service providers, and other departments for statutory compliances and smooth functioning of utilities.(x) Maintenance of records related to machinery, spare parts, and service schedules.(xi) Monitoring energy efficiency and utility consumption of mechanical systems.(xii) Ensuring compliance with safety standards and statutory regulations related to mechanical installations.(xiii) Handling emergency repair works related to mechanical utilities.(xiv) Assisting senior officers in planning and execution of mechanical projects and maintenance activities.(xv) Any other responsibilities assigned by the competent authority related to mechanical engineering services. |
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सामान्य सूचना एवं निर्देश/GENERAL INFORMATION & INSTRUCTIONS

1 सूचना/Information:

- (a) ऊपर उल्लिखित 7वें सीपीसी के अनुसार वेतन मैट्रिक्स में दिए गए वेतन के अतिरिक्त, इन पदों पर सेवा की निर्धारित शर्तों के अनुसार आईआईटी के लिए लागू सामान्य भत्ते भी दिए जाते हैं।
In addition to the pay in the Pay Matrix as per 7th CPC as mentioned above, the posts carry usual allowances applicable to IITs according to the stipulated conditions of service.
- (b) आई.टी.आई. जम्मू के विधानों में निर्दिष्ट सेवा शर्तें लागू होंगी।
Conditions of Service as specified in the statutes of IIT Jammu shall apply.
- (c) कर्मचारी केंद्रीय सिविल सेवा (आचरण) नियम और केंद्रीय सिविल सेवा (वर्गीकरण, नियंत्रण और अपील) नियमों के प्रावधानों के अनुसार शासित होंगे, जैसा कि आई.टी.आई. जम्मू के विधानों में निर्दिष्ट है।
Employees shall be governed in accordance with the provisions of the Central Civil Services (Conduct) Rules and the Central Civil Services (Classification, Control and Appeal) Rules as specified in Statutes of IIT Jammu.
- (d) भारत सरकार के मानदंडों के अनुसार आरक्षण नीति का अनुपालन किया जाता है।
Reservation policy as per Gol norms is followed:

श्रेणी/Category	आयु सीमा में छूट/Age Relaxation
अनुसूचित जाति/अनुसूचित जनजाति/SC/ ST	केवल आरक्षित पदों के विरुद्ध 5 वर्ष/5 years against reserved post only.
अन्य पिछड़ा वर्ग/OBC	केवल आरक्षित पदों के विरुद्ध 03 वर्ष/03 years against reserved post only
दिव्यांगजन न्यूनतम 40% दिव्यांगता के साथ/PwD with minimum 40% disability	भारत सरकार के मानदंडों के अनुसार/As per Gol norms.
भूतपूर्व सैनिक/Ex-servicemen	भारत सरकार के मानदंडों के अनुसार/As per Gol norms.

नोट: अनुसूचित जाति, अनुसूचित जनजाति, अन्य पिछड़ा वर्ग - गैर-क्रीमी लेयर तथा आर्थिक रूप से कमजोर वर्ग के लिए, जहाँ भी लागू और स्वीकार्य हो, आयु सीमा में छूट का प्रावधान है। ऑनलाइन पंजीकरण की अंतिम तिथि तक भारत सरकार द्वारा आयु सीमा में छूट के संबंध में किए गए किसी भी संशोधन/संशोधित प्रावधानों पर विचार किया जा सकता है।

Note - Age relaxation for Scheduled Caste (SC), Scheduled Tribe (ST), Other Backward Class (OBC) Non-Creamy Layer (NCL) and Economically Weaker Sections (EWS), wherever applicable and admissible. Any revision in the age relaxation by GOI till the closing date of the online registration may be considered.

- (i) आरक्षण का लाभ प्राप्त करने हेतु, अनुसूचित जाति, अनुसूचित जनजाति तथा अन्य पिछड़ा वर्ग-नॉन क्रीमी लेयर के अभ्यर्थियों को दस्तावेज़ सत्यापन के समय सक्षम प्राधिकारी द्वारा निर्गत वैध जाति प्रमाण पत्र प्रस्तुत करना अनिवार्य है।
For availing reservation, SC/ST/OBC-NCL candidates should furnish valid Caste Certificate from Competent Authorities at the time of document verification
- (ii) अन्य पिछड़ा वर्ग (गैर-क्रीमी लेयर) श्रेणी के अंतर्गत आरक्षण हेतु केवल 01.04.2025 को या उसके बाद जारी प्रमाण पत्र पर ही विचार किया जाएगा। प्रमाण पत्र में इस बात का स्पष्ट उल्लेख होना चाहिए कि अभ्यर्थी 'गैर-क्रीमी लेयर' से संबंधित है और अभ्यर्थी की जाति ओबीसी की राज्य-वार केंद्रीय सूची में सम्मिलित होनी चाहिए। इसी प्रकार, आर्थिक रूप से कमजोर वर्ग श्रेणी के अंतर्गत आरक्षण के लिए भी केवल 01.04.2025 को या उसके बाद जारी प्रमाण पत्र ही मान्य होंगे। ईडब्ल्यूएस श्रेणी के दावे के समर्थन में केवल सक्षम प्राधिकारी द्वारा निर्धारित प्रपत्र में जारी प्रमाण पत्र को ही पर्याप्त साक्ष्य के रूप में स्वीकार किया जाएगा; इसके अतिरिक्त अन्य किसी भी प्रमाण पत्र को पर्याप्त साक्ष्य के रूप में स्वीकार नहीं किया जाएगा।
The OBC (Non-creamy layer) certificate issued on or after 01.04.2025 shall only be considered for the reservation under OBC (Non-creamy layer) category. The certificate should clearly mention that the candidate belongs to non-creamy layer and the caste of the candidate must be in the state-wise central list of OBCs. Also, for Economically Weaker Section (EWS) certificate issued on or after 01.04.2025 shall only be considered for the reservation under EWS category. The Economically Weaker Section certificates in the proforma prescribed and issued by the competent authority will only be accepted as sufficient proof in support of candidate claim for belonging to EWS. No other certificate will be accepted as sufficient proof.
- (iii) इसके अतिरिक्त, अन्य पिछड़ा वर्ग-नॉन क्रीमी लेयर के उम्मीदवारों के मामले में, प्रमाणपत्र में विशेष रूप से यह उल्लेख होना चाहिए कि उम्मीदवार भारत सरकार के कार्मिक एवं प्रशिक्षण विभाग के कार्यालय जापन संख्या 36012/22/93-स्था. दिनांक 08.09.1993 की अनुसूची के कॉलम 3 में वर्णित व्यक्तियों/वर्गों (संपन्न वर्ग/क्रीमी लेयर) से संबंधित नहीं है, जिसमें कार्यालय जापन संख्या 36033/3/2004-स्था. दिनांक 09.03.2004 के माध्यम से किए गए आगामी संशोधन और ऑनलाइन पंजीकरण की अंतिम तिथि तक प्राप्त अन्य उत्तरवर्ती संशोधन (यदि कोई हो) शामिल हैं। इस विज्ञापन के विरुद्ध आवेदन करते समय उम्मीदवार को यह सुनिश्चित करना चाहिए कि वह अन्य पिछड़ा वर्ग-नॉन क्रीमी लेयर श्रेणी के अंतर्गत आता/आती है। ऐसे उम्मीदवारों को दस्तावेज़

सत्यापन के दौरान निर्धारित प्रारूप में एक वैध ओबीसी प्रमाणपत्र प्रस्तुत करना होगा। इसके अलावा, श्रेणी प्रमाणपत्र के अतिरिक्त, यदि आवश्यक हो, तो दस्तावेज़ सत्यापन के दौरान उम्मीदवार द्वारा यह घोषणा पत्र भी प्रस्तुत किया जाना अनिवार्य है कि वह 'क्रीमी लेयर' से संबंधित नहीं है; अन्यथा, आरक्षित श्रेणी के लिए उनके दावे को स्वीकार नहीं किया जाएगा और ऐसे उम्मीदवारों की उम्मीदवारी/आवेदन पर, सामान्य (अनारक्षित) श्रेणी के लिए निर्धारित सभी पात्रता शर्तों को पूरा करने की स्थिति में, केवल सामान्य रिक्तियों के विरुद्ध ही विचार किया जाएगा।

Further, in case of OBC-NCL candidates, the certificates should specifically indicate that the candidate does not belong to the Persons/Sections (Creamy Layer) mentioned in Column 3 of the Schedule of the Government of India, Department of Personnel and Training O.M.No.36012/22/93- Estt. (SCT) dated 08.09.93 & its subsequent revision through O.M.No.36033/3/2004-Estt. (Res) dated 09.03.2004, 27.05.2013, 13.09.2017 and further revision if any received till the closing date for ONLINE registration. The candidate should ensure that he/she belongs to the OBC- Non-Creamy Layer category while applying for the posts against this notice. Such candidate should produce a valid OBC certificate in the prescribed format during Document Verification. Further, in addition to the Category Certificate (OBC-NCL), a declaration if required has to be furnished by the candidate during Document Verification, that he/she does not belong to the creamy layer, otherwise, their claim for reserved status (OBC-NCL) will not be entertained and the candidature/application of such candidates, if fulfilling all the eligibility conditions prescribed for General (Un- reserved) category, will be considered against General (UR) vacancy only.

- (iv) सभी अभ्यर्थी, अपनी श्रेणी पर ध्यान दिए बिना, अनारक्षित रिक्तियों के विरुद्ध विचार किए जाने के पात्र हैं, बशर्ते वे अनारक्षित श्रेणी के अभ्यर्थियों के लिए निर्धारित पात्रता मानदंडों को पूरा करते हों। हालांकि, विशिष्ट श्रेणियों अनुसूचित जाति, अनुसूचित जनजाति, अन्य पिछड़ा वर्ग (गैर-क्रीमी लेयर), आर्थिक रूप से कमजोर वर्ग के लिए आरक्षित/चिन्हांकित रिक्तियों के विरुद्ध केवल संबंधित श्रेणी से संबंधित अभ्यर्थियों पर ही विचार किया जाएगा।

All candidates, irrespective of category may be considered against UR vacancies, subject to fulfilment of eligibility criteria prescribed for UR candidates. However, against the vacancies earmarked for specific categories (SC/ST/OBC-NCL/EWS), only candidates belonging to that category will be considered.

- (v) लिखित परीक्षा तथा प्रवीणता/कंप्यूटर परीक्षण/ट्रेड टेस्ट/अन्य परीक्षण के प्रत्येक चरण में अर्हता प्राप्त करने हेतु न्यूनतम 50% अंक अलग-अलग अनिवार्य होंगे। तथापि, अंतिम कुल अर्हक अंक कुल अंकों के 60% होंगे (एससी/एसटी/ओबीसी अभ्यर्थियों को भारत सरकार के नियमों के अनुसार छूट/रियायत प्रदान की जा सकती है)। प्रथम चरण (Stage I) में निर्धारित अर्हक अंक प्राप्त करने वाले अभ्यर्थियों को अगले चरण के लिए बुलाया जाएगा। हालांकि, वास्तविक चयन इस न्यूनतम स्तर से ऊपर प्राप्त अंकों के आधार पर तैयार की गई मेरिट के अनुसार, संबंधित चयन समिति/समितियों द्वारा किया जाएगा।

The minimum qualifying marks (as applicable) for Written & Proficiency / Computer Test/ Trade Test/ Other Test to qualify for each stage shall be minimum 50% individually, however the final total qualifying marks shall be 60% of the total marks (Relaxation / Concession to SC/ST/OBC candidates may be given as per GOI's rules). The candidate getting the qualifying marks in Stage I will be called for next stage. However, actual selection shall depend on the merit over and above this minimum level as determined by the respective Selection Committee(s).

- (e) भारतीय प्रौद्योगिकी संस्थान जम्मू एक ऐसे कार्यबल के निर्माण हेतु प्रयासरत है जिसमें लैंगिक संतुलन परिलक्षित हो, अतः महिला अभ्यर्थियों को आवेदन करने के लिए प्रोत्साहित किया जाता है।

IIT Jammu strives to have a workforce which reflects gender balance and women candidates are encouraged to apply.

- (f) संस्थान के पास किसी भी ऐसे उम्मीदवार को संविदा आधार पर चयनित करने का अधिकार सुरक्षित है, जिसने किसी मौलिक पद (सीधी भर्ती/प्रतिनियुक्ति) के लिए आवेदन किया हो, बशर्ते चयन समिति नियमित नियुक्तियों के समान लाभों/परिलब्धियों के साथ ऐसी अनुशंसा करे। संविदा के आधार पर नियुक्तियाँ प्रारंभ में 02 वर्ष की अवधि के लिए की जाएंगी, जिन्हें वर्ष-दर-वर्ष आधार पर अधिकतम 05 वर्ष की अवधि तक बढ़ाया जा सकता है। संबंधित पदधारी के नियमितीकरण अथवा अन्य स्थिति पर विचार एक समिति द्वारा उनके कार्य-निष्पादन या संस्थान की आवश्यकता के आधार पर किया जाएगा।

The Institute reserves the right to select any candidate on contractual basis who has applied for any substantive position (Direct/Deputation), if the selection committee recommends so with such benefits which are similar to regular appointments. The appointments on contract basis shall be made initially for a period of 02 years which are extendable on year-to-year basis, maximum upto period of 05 years. The regularization or otherwise of the concerned incumbent will be considered based on their performance or institute's requirement by a committee.

- (g) निर्धारित योग्यता और अनुभव की पूर्ति करना एक अनिवार्य शर्त है। भर्ती/चयन प्रक्रिया के विभिन्न चरणों में आगे बढ़ने के दौरान, सामान्य मानकों का अनुपालन करते हुए अभ्यर्थियों को उपरोक्तानुसार लिखित परीक्षा/दक्षता परीक्षा/कंप्यूटर परीक्षा/साक्षात्कार के लिए आमंत्रित किया जाएगा। जैसा कि पूर्वोक्त है, संस्थान मानक (बेंचमार्क) निर्धारित करने तथा लिखित परीक्षा/दक्षता परीक्षा/कंप्यूटर परीक्षा/साक्षात्कार हेतु केवल उन पात्र अभ्यर्थियों को बुलाने के लिए स्वतंत्र है जो निर्धारित मानक से ऊपर हों। इसके अतिरिक्त, भारतीय प्रौद्योगिकी संस्थान जम्मू के पास यह अधिकार सुरक्षित है कि वह किसी भी विशेष परिस्थिति या आपात स्थिति में बिना कोई कारण बताए विज्ञापित किसी भी पद को न भरने का निर्णय ले सके।

Fulfilment of qualifications and experience is an essential requirement. The candidate will be called for Written Test/ Proficiency Test/Computer Test/Interview, as stated above while progressing ahead in the stage(s) of recruitment/ selection, following the standards in general. As stated, the Institute is free to set the benchmark and call only the eligible candidates above set benchmark for the Written Test/ Proficiency Test/Computer Test/Interview. **Further, IIT Jammu also reserves**

the right NOT to fill any of the post advertised, in the event or exigency so decided without assigning any reason thereof.

- (h) संस्थान द्वारा विज्ञापित पदों हेतु एक बहु-चरणीय मूल्यांकन प्रक्रिया आयोजित की जाएगी। विज्ञापित पदों की आवश्यकतानुसार, इस प्रक्रिया में स्क्रीनिंग, लिखित परीक्षा, दक्षता परीक्षा, कंप्यूटर परीक्षण, प्रस्तुतीकरण के पदों हेतु साक्षात्कार सम्मिलित हो सकते हैं। अंतिम वरीयता सूची की गणना निम्नलिखित में से किसी एक पद्धति पर आधारित हो सकती है।

The Institute will conduct a multistage assessment process for advertised positions. This may include screening, written test/proficiency test/computer test/presentation/ interviews for as per requirement of advertised post. The final merit calculation may involve one of the following: -

I: प्रत्येक चरण एक निष्कासन दौर होगा, अतः अगले चरण के लिए पात्र होने हेतु अभ्यर्थी को प्रत्येक स्तर की परीक्षा में सफल/उत्तीर्ण होना अनिवार्य है।/Each Stage will be an elimination round, so the candidate has to qualify for each test to appear for next stage.

II: विभिन्न चरणों से प्राप्त समय अंक एवं प्रदर्शन/Cumulative marks/performances from multiple stages

III: उपरोक्त बिंदु I एवं II में वर्णित प्रक्रियाओं के संयुक्त आधार पर अंतिम चयन।/ Final selection based on the combined process described in points I & II above.

संस्थान भर्ती के चरणों को घटाने या बढ़ाने का अधिकार सुरक्षित रखता है। भर्ती के सभी चरण बिना किसी पूर्व सूचना के एक ही दिन आयोजित किए जा सकते हैं। तथापि, वास्तविक चयन संबंधित चयन समिति द्वारा निर्धारित इस न्यूनतम स्तर से ऊपर की योग्यता पर निर्भर करेगा।

The Institute reserves the right to reduce/ increase the stages of recruitment. All stages may be conducted on the same day without any prior notice. However, actual selection shall depend on the merit over and above this minimum level as determined by the respective Selection Committee(s).

- (i) ग्रुप 'ए' पदों के लिए लिखित परीक्षा/दक्षता परीक्षा/कंप्यूटर परीक्षा/साक्षात्कार हेतु आमंत्रित किए गए बाहरी उम्मीदवारों को द्वितीय एसी रेलवे किराया और ग्रुप 'बी' एवं ग्रुप 'सी' पदों के लिए द्वितीय स्लीपर रेलवे किराया उनके कार्यस्थल/निवास स्थान से आईआईटी जम्मू तक चयन प्रक्रिया हेतु और वापसी के लिए सबसे छोटे मार्ग से दिया जाएगा। प्रतिपूर्ति आरटीजीएस के माध्यम से उम्मीदवार के बैंक खाते में की जाएगी, मौके पर कोई नकद भुगतान नहीं किया जाएगा। Outstation candidates called for Written Test/Proficiency Test/Computer Test/Interview for Group 'A' posts will be paid 2nd AC Railway Fare and Group 'B' and Group 'C' posts will be paid 2nd sleeper Railway Fare from the place of duty/residence to the IIT Jammu for selection process and back by the shortest route. The reimbursement will be made through RTGS to candidate's Bank Account, and no cash will be paid on the spot.

- (j) इन पदों के लिए अधिवर्षिता आयु 60 वर्ष है।

Age of superannuation for the posts is 60 years.

- (k) प्रत्यक्ष भर्ती के माध्यम से भर्ती के लिए, आईआईटी में तीन वर्ष की सेवा (कुल सेवा, निरंतर सेवा अनिवार्य नहीं) वाले कर्मचारियों को निम्नलिखित छूट लागू होगी, जो नियमित/परिवीक्षा पर/मानदंड पर संविदात्मक (समेकित आधार पर) कार्यरत हैं। किसी अन्य प्रकार की सेवा के लिए कोई छूट लागू नहीं है।

(क) आवश्यक योग्यता प्रतिशत में 5% तक की छूट।

(ख) प्रत्यक्ष भर्ती के लिए, जहां भी लागू हो, सेवानिवृत्ति की आयु के अधीन, इन पदों के लिए अधिकतम 50 वर्ष की आयु तक की छूट। साथ ही, चयन प्रक्रिया में उत्पन्न होने वाले किसी भी विवाद/अस्पष्टता/भ्रम की स्थिति में, आईआईटी जम्मू के निदेशक का निर्णय अंतिम होगा।

For recruitment through direct recruitment mode, the following relaxation will be applicable to employees with three years' service (total not necessarily continuous service) in IITs who are either employed as regular/on probation/on scale contract or contractual (consolidated basis). No relaxation is applicable to any other nature of service.

(a) Relaxation of upto 5% in essential qualification percentage required

(b) For direct recruitment, relaxation upto a maximum of 50 years of age for these posts, wherever applicable subject to superannuation age.

Also, in case of any dispute/ambiguity/confusion that may occur in the process of selection, the decision of the Director, IIT Jammu shall be final.

- (l) विज्ञापन की नियम एवं शर्तें, जैसे वेतन स्तर, ग्रेड पे, भर्ती की पद्धति आदि, भारतीय प्रौद्योगिकी संस्थान जम्मू के भर्ती एवं पदोन्नति मानदंडों के अनुसार समय-समय पर होने वाले संशोधनों के अधीन हैं।

The Terms and Conditions of the advertisement such as Pay Level/ Grade Pay/ Mode of Recruitment etc. are subject to amendments from time to time as per Recruitment & Promotion Norms of IIT Jammu.

- (m) आरक्षित श्रेणियों सहित रिक्तियों की संख्या अनंतिम है और वास्तविक आवश्यकता के आधार पर इनमें परिवर्तन हो सकता है। नियुक्तियाँ पूर्णतः आवश्यकता के आधार पर ही की जाएंगी।

Number of vacancies including those under reserved categories are provisional and may change, depending on the actual requirement and appointments will be made strictly on need basis.

- (n) अभ्यर्थी की पात्रता, लिखित परीक्षा/दक्षता परीक्षा/कंप्यूटर परीक्षा/साक्षात्कार से संबंधित सभी मामलों में संस्थान का निर्णय अंतिम होगा तथा सभी अभ्यर्थियों के लिए बाध्यकारी होगा।

Decision of the Institute in all matter relating to the eligibility of the candidate, Written Test/Proficiency Test/Computer Test/Interview would be final and binding on all the candidates.

<p>(o) चयनित अभ्यर्थियों की नियुक्ति, संस्थान की आवश्यकताओं के अनुसार स्वास्थ्य परीक्षण में उपयुक्त पाए जाने के अधीन होगी। The appointment of the selected candidates will be subject to their being found medically fit as per the requirements of the Institute.</p> <p>(p) इंस्टीट्यूट के पास रिक्रूटमेंट प्रोसेस के किसी भी स्टेज पर, जिसमें अपॉइंटमेंट से पहले, अपॉइंटमेंट के समय, या सर्विस के दौरान कैंडिडेट के जमा किए गए पिछले रिकॉर्ड और डॉक्यूमेंट्स को वेरिफाई करने का अधिकार है। यदि यह पाया जाता है कि अभ्यर्थी द्वारा प्रस्तुत दस्तावेज जाली हैं या अभ्यर्थी का पूर्ववृत्त/पृष्ठभूमि संदिग्ध अथवा अस्वीकार्य है और उसने उक्त सूचना को छिपाया है, तो उसकी सेवाएँ तत्काल समाप्त कर दी जाएँगी। इसके अतिरिक्त, ऐसे अभ्यर्थियों/कर्मचारियों के विरुद्ध नियमानुसार कानूनी कार्रवाई भी प्रारंभ की जा सकती है। The Institute reserves the right to verify the antecedents and documents submitted by a candidate at any stage of the recruitment process, including prior to appointment, at the time of appointment, or during the tenure of service. In case it is detected that the documents submitted by the candidate are fake, or the candidate has doubtful / unacceptable antecedents / background, or has suppressed any material information, his / her services shall be terminated forthwith and, in addition, legal action may be initiated against such candidate / employee as per law.</p> <p>(q) आवेदक की आयु विज्ञापन की अंतिम तिथि को निर्धारित आयु सीमा से अधिक नहीं होनी चाहिए। Age should not exceed the limit as on the last date of the advertisement.</p>
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<p>2 आवेदकों के लिए निर्देश/Instructions for applicants:</p>
<p>(a) निजी क्षेत्र से आवेदन करने वाले अभ्यर्थियों को विज्ञापित एवं घोषित अनुभव की अवधि हेतु नियोक्ता द्वारा जारी फॉर्म-16/आईटीआर/वेतन प्रमाणपत्र प्रस्तुत करना अनिवार्य है। इसके अतिरिक्त, केंद्र/राज्य या केंद्र शासित प्रदेश सरकारों/पीएसयू/पीएसई/विश्वविद्यालयों/स्वायत्त निकायों या समकक्ष संस्थानों से आवेदन करने वाले अभ्यर्थियों को अपने संबंधित संगठन से समकक्षता प्रमाणपत्र (आईडीए/अन्य वेतनमानों की सातवें केंद्रीय वेतन आयोग (7वें सीपीसी) पे-मैट्रिक्स स्तर के साथ समकक्षता) प्रदान करना आवश्यक है। Applicants applying from private sector need to provide Form-16/ ITR/ salary certificate from the employer for the period of claimed and declared experience as advertised. And for applicants from Central/ State or UT Governments/ PSU/ PSE/ Universities/ Autonomous bodies or equivalent need to provide equivalency certificate (IDA/ other pay scales to 7th CPC pay matrix level) from their respective organization.</p> <p>(b) अभ्यर्थी संबंधित पद हेतु आवेदन करने से पूर्व विज्ञापन में निर्धारित आवश्यक न्यूनतम अनिवार्य अर्हताओं, आयु एवं पात्रता, अनुभव के मानदंडों आदि को ध्यानपूर्वक पढ़ लें। चूंकि सभी आवेदनों की संवीक्षा अभ्यर्थी द्वारा ऑनलाइन आवेदन पत्र में प्रस्तुत किए गए विवरणों के आधार पर की जाएगी, अतः अभ्यर्थियों को उस पद हेतु अपनी उपयुक्तता सुनिश्चित कर लेनी चाहिए जिसके लिए वे आवेदन कर रहे हैं। यदि संवीक्षा के किसी भी चरण में भर्ती एवं चयन प्रक्रिया के दौरान अथवा नियुक्ति के उपरांत भी, यदि यह पाया जाता है कि अभ्यर्थी ने असत्य या त्रुटिपूर्ण जानकारी प्रदान की है, तो उनकी अभ्यर्थिता तत्काल प्रभाव से निरस्त/समाप्त कर दी जाएगी। अपूर्ण या गलत जानकारी के लिए संस्थान की कोई जिम्मेदारी नहीं होगी। इस संबंध में भविष्य में किसी भी पत्राचार पर विचार नहीं किया जाएगा। Candidates should read carefully the requisite minimum essential qualifications, age and eligibility, experience criteria etc. laid down in the advertisement before applying for the relevant post. Since all the applications will be screened on the basis of data submitted by the candidate in the online application form, the candidates must satisfy their suitability for the position to which they are applying. If at any stage during the screening, recruitment and selection process and even after appointment, it is found that candidates have furnished false or incorrect information, their candidature will be rejected/ cancelled/ terminated immediately. The Institute will not be responsible for incomplete or incorrect information. No correspondence in this regard shall be entertained at later date.</p> <p>(c) आवेदकों को विभिन्न पदों के लिए ऑनलाइन जानकारी भरते समय उचित सावधानी बरतनी चाहिए। एक बार ऑनलाइन जमा किए गए आवेदन को किसी भी परिस्थिति में परिवर्तित या पुनः प्रस्तुत नहीं किया जा सकता है। इसके अतिरिक्त, आवेदन सफलतापूर्वक जमा हो जाने के पश्चात, किसी भी डेटा/विवरण में बदलाव के संबंध में किसी भी अनुरोध पर विचार नहीं किया जाएगा। अतः, कृपया ऑनलाइन आवेदन भरना शुरू करने से पहले सभी डेटा/विवरण तैयार रखें। Applicants should take due care while filing online information for different positions. Application once submitted online cannot be altered/ resubmitted, under any circumstances. Further, no request with respect to making changes in any data/ particular will be entertained, once the application is submitted successfully. Therefore, please keep all data/details ready before you start filling up the application online.</p> <p>(d) अनिवार्य/वांछनीय अर्हताओं की पुष्टि हेतु सभी आवश्यक प्रमाण-पत्र आवेदन पत्र के साथ प्रस्तुत किए जाने चाहिए। All necessary certificates in support of essential/desirable qualifications should be submitted along with the application form.</p> <p>(e) यदि अभ्यर्थी द्वारा सत्यापन के समय प्रस्तुत किए गए मूल दस्तावेज आवेदन पत्र में दी गई जानकारी / विवरण से मेल नहीं खाते हैं, अथवा अभ्यर्थी सत्यापन के समय या जब भी बुलाया जाए, आवश्यक मूल दस्तावेज प्रस्तुत करने में असफल रहता है, तो उसकी अभ्यर्थिता भर्ती प्रक्रिया के किसी भी चरण में निरस्त की जा सकती है। The candidature of the applicant shall be liable to be cancelled at any stage of the recruitment process if the original documents produced for verification do not correspond to the information /details submitted in the application form, or if the applicant fails to produce the required original documents at the time of verification or whenever called for.</p>

	<p>(d) सरकारी/अर्ध-सरकारी/सार्वजनिक क्षेत्र के उपक्रमों में कार्यरत व्यक्तियों को लिखित परीक्षा/दक्षता परीक्षा/कंप्यूटर परीक्षा/साक्षात्कार के समय अनापत्ति प्रमाण पत्र प्रस्तुत करना अनिवार्य है, अन्यथा ऐसे अभ्यर्थियों को प्रक्रिया में सम्मिलित होने की अनुमति नहीं दी जाएगी। प्रारंभिक संवीक्षा चरण में डाक द्वारा कोई भी अग्रिम प्रति जमा करने की आवश्यकता नहीं है। हालांकि, जिन अभ्यर्थियों के आवेदन 'उचित माध्यम' से (ऑनलाइन आवेदन जमा करने के 40 दिनों के भीतर) डाक द्वारा सहायक रजिस्ट्रार (स्थापना-II), जगती, एनएच-44, डाकघर नागरोटा, जम्मू - 181221, जम्मू एवं कश्मीर को आवेदन भेजने वाले अभ्यर्थियों को लिखित परीक्षा/प्रवीणता परीक्षा/कंप्यूटर परीक्षण/साक्षात्कार के समय NOC प्रस्तुत करने से छूट दी जाएगी। लिफाफे पर स्पष्ट एवं उचित रूप से "Forwarding of Application Form" अंकित होना चाहिए तथा उस पर संबंधित पद का नाम भी उल्लेखित होना चाहिए। प्रारंभिक स्क्रीनिंग चरण में डाक द्वारा अग्रिम प्रति (Advance Copy) भेजना आवश्यक नहीं है। प्राप्त होंगे, उन्हें लिखित परीक्षा/दक्षता परीक्षा/कंप्यूटर परीक्षा/साक्षात्कार के समय एनओसी प्रस्तुत करने से छूट दी जाएगी।</p> <p>Persons serving in Govt./Semi-Govt./PSUs, should submit NOC at the time of Written test/ Proficiency test/Computer test/Interview failing which such candidate shall not be allowed to participate in the process. No advance copy is required to be submitted by post at the initial screening stage However, candidates whose application is received through PROPER CHANNEL (within 40 days of submitting online application) by post to Assistant Registrar (Establishment II), Jagti, NH-44, PO Nagrota, Jammu - 181221, Jammu & Kashmir are exempted from producing NOC at the time of Written test/ Proficiency test/ Computer test/ Interview. The envelope shall be clearly and properly super scribed as "Forwarding of Application Form," along with the name of the post mentioned on it.</p> <p>(e) केवल उन्हीं अभ्यर्थियों के आवेदन क्रमांक भारतीय प्रौद्योगिकी संस्थान जम्मू की वेबसाइट पर प्रदर्शित सूची में उपलब्ध होंगे, जिन्होंने सफलतापूर्वक अपना आवेदन पूर्ण कर जमा किया है और निर्धारित शुल्क का भुगतान कर दिया है। यदि इसमें कोई विसंगति हो या कोई प्रश्न हो, तो कृपया सूची प्रदर्शित होने की तिथि से एक सप्ताह के भीतर staff.recruitment@iitjammu.ac.in पर संपर्क करें। Only those candidates who have successfully completed and submitted the application and paid the requisite fees shall find their application number listed on IIT Jammu website. If there is any discrepancy/query, please contact staff.recruitment@iitjammu.ac.in within one week from the date of display of the list.</p> <p>(f) अपूर्ण आवेदनों को सरसरी तौर पर अस्वीकृत कर दिया जाएगा तथा अंतिम तिथि के पश्चात प्राप्त आवेदनों पर विचार नहीं किया जाएगा और किसी भी प्रकार के विलंब के लिए संस्थान उत्तरदायी नहीं होगा। Incomplete application will be summarily rejected, and application received after last date shall not be entertained and the Institute will not be responsible for any delay.</p> <p>(g) भविष्य के संदर्भ हेतु ऑनलाइन आवेदन पत्र का एक प्रिंटआउट सुरक्षित रखें। Keep a printout of online application form for future reference.</p> <p>(h) एक से अधिक पदों के लिए आवेदन करने के इच्छुक अभ्यर्थियों को प्रत्येक पद हेतु अलग से ऑनलाइन आवेदन करना चाहिए। Candidates who desire to apply for more than one post should apply online separately for each post.</p>
4	<p>देय शुल्क/Fee Payable</p> <p>(a) उम्मीदवारों को ग्रुप 'ए' के लिए ₹1000/- (आवेदन शुल्क के रूप में ₹800/- और प्रोसेसिंग शुल्क के रूप में ₹200/-) और ग्रुप 'बी' और 'सी' के लिए ₹500/- (आवेदन शुल्क के रूप में ₹300/- और प्रोसेसिंग शुल्क के रूप में ₹200/-) का अप्रतिदेय शुल्क पोर्टल पर दिए गए लिंक के माध्यम से भुगतान करना होगा। इस शुल्क में जीएसटी शामिल है। Candidates are required to pay a non-refundable Fee of Rs.1000/- (₹800/- towards application fee plus ₹200/- towards processing fee) for Group 'A' and ₹500/- (₹300/- towards application fee plus ₹200/- towards processing fee) for Group 'B' & 'C' has to be paid through the link provided inside the portal. This fee is inclusive of GST.</p> <p>(b) अनुसूचित जाति/अनुसूचित जनजाति, दिव्यांगजन एवं महिला अभ्यर्थियों को आवेदन शुल्क के भुगतान से छूट प्रदान की गई है। तथापि, उन्हें प्रक्रिया शुल्क के रूप में 200/- रुपये की गैर-प्रतिदेय राशि का भुगतान करना होगा। Candidate belonging to SC/ST, PwD and women candidates are exempted from paying application fee. However, they have to pay a non-refundable amount of (₹200/- towards processing fee).</p> <p>(c) एक बार भुगतान किया गया शुल्क किसी भी परिस्थिति में वापस नहीं किया जाएगा और न ही इसे पुनः समायोजित किया जाएगा। The fee once paid will not be refunded or re-adjusted under any circumstances.</p>
5	<p>आवेदन के पश्चात अनुवर्ती कार्रवाई/Follow up after applying</p> <p>(a) आवेदन करने के पश्चात, अभ्यर्थियों को भर्ती की अद्यतन स्थिति की जानकारी हेतु संस्थान की वेबसाइट और पोर्टल का नियमित रूप से अवलोकन करना चाहिए। संवीक्षा प्रक्रिया पूर्ण होने के उपरांत, आवेदन संख्या सहित पात्र अभ्यर्थियों की सूची संस्थान की वेबसाइट पर प्रदर्शित की जाएगी। चयन परीक्षा, साक्षात्कार कार्यक्रम आदि से संबंधित सूचना संस्थान की वेबसाइट और ईमेल के माध्यम से दी जाएगी। यदि अभ्यर्थी समय पर वेबसाइट देखने/उपयोग करने में विफल रहता है, तो संस्थान किसी भी रूप में इसके लिए उत्तरदायी नहीं होगा। अभ्यर्थियों से अनुरोध है कि वे नियमित रूप से संस्थान की वेबसाइट देखते रहें। Candidates once applied should visit Institute website and portal regularly for status updates in recruitment. Screened list of eligible candidates with application number will be displayed on the Institute website, after screening is done. Information regarding selection test, Interview schedule etc., will be communicated through the Institute website and email. The Institute will not be responsible in any manner, if, candidate fails to visit/access the website in time. Candidates are requested to visit Institute website regularly.</p>

	<p>(b) संस्थान, अभ्यर्थियों की सुविधा हेतु परीक्षाओं/साक्षात्कार के आयोजन तथा परिणाम से संबंधित सूचना अपनी वेबसाइट/होमपेज पर अपलोड करेगा। अभ्यर्थी अपने स्वयं के हित में ऑनलाइन पोर्टल https://apply.iitjammu.ac.in पर अपना आवेदन प्रस्तुत कर सकते हैं और समय-समय पर जारी किए जाने वाले किसी भी अद्यतन के लिए वेबसाइट का अवलोकन करते रहें। Institute will upload the information on its website / homepage, for convenience of the candidates regarding conduct and result of tests/interview. The candidate may submit their applications at online portal https://apply.iitjammu.ac.in in their own interest and refer to any updates, posted from time-to-time.</p> <p>(c) साक्षात्कार के संचालन एवं परिणाम तथा साक्षात्कार हेतु न बुलाए जाने अथवा चयन न होने के कारणों के संबंध में अभ्यर्थियों की ओर से किसी भी प्रकार के पत्राचार पर विचार नहीं किया जाएगा। No correspondence whatsoever will be entertained from candidates regarding conduct and result of interview and reasons for not being called for interview or selection.</p> <p>(d) किसी भी रूप में पक्ष-प्रचार करना और/या किसी भी प्रकार का प्रभाव डालना, चाहे वह राजनीतिक हो या अन्य, आवेदित पद के लिए निश्चित रूप से अनर्हता माना जाएगा। Canvassing in any form and / or bringing any influence, political, or otherwise, will definitely be treated as a disqualification for the post applied.</p>
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Sd/-
कुलसचिव/Registrar

दिनांक/Dated: 09 June 2026

संलग्न/Enclosed: प्रपत्र I से IX/ Proforma I to IX

नोट: यह विज्ञापन द्विभाषी रूप में प्रकाशित है। भाषा संबंधी किसी भी प्रकार के संशय / अस्पष्टता की स्थिति में, अंग्रेजी संस्करण को ही अंतिम और प्रामाणिक माना जाएगा।

Note: The advertisement is published in bilingual. In case of any confusion/clarity in the language, the English version will be considered as final.

Proforma-I

The form of certificate to be produced by Scheduled Castes candidates applying for appointment to posts under the Government of India

This is to certify that Shri/Shrimati/Kumari*.....
son/daughter* of.....of village/town*/ in District/Division*
..... of the State/Union Territory* belongs to the..... Caste/Tribe* which is
recognised as a Scheduled Caste/Scheduled Tribe* under: —

@ The Constitution (Scheduled Castes) Order, 1950

@ The Constitution (Scheduled Castes) Union Territories Order, 1951

[as amended by the Scheduled Castes and Scheduled Tribes List (Modification) Order, 1956; the Bombay Reorganisation Act, 1960, the Punjab Reorganisation Act, 1966, the State of Himachal Pradesh Act, 1970, the North Eastern Areas (Reorganisation) Act, 1971, the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976., the State of Mizoram Act, 1986, the State of Arunachal Pradesh Act, 1986 and the Goa, Daman and Diu (Reorganisation) Act, 1987.]

@ The Constitution (Jammu and Kashmir) Scheduled Castes Order, 1956

@ The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976

@ The Constitution (Dadar and Nagar Haveli) Scheduled Castes Order, 1962 @ The Constitution (Pondicherry) Scheduled Castes Order, 1964

@ The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968

@ The Constitution (Sikkim) Scheduled Castes Order, 1978

@ The Constitution (SC) Order (Amendment) Act, 1990

@ The Scheduled Castes and Scheduled Tribes Orders (Amendment) Act 2002 @ The Constitution (Scheduled Castes) Order (Amendment) Act, 2002

@ The Constitution (Scheduled Castes and Scheduled Tribes) Orders (Amendment) Act, 2002

@ The Constitution (Scheduled Castes) Orders (Second Amendment) Act, 2002

% 2. Applicable in the case of Scheduled Castes persons who have migrated from one State/Union Territory Administration to another.

This certificate is issued on the basis of the Scheduled Castes certificate issued to Shri/Shrimati*..... Father/Mother of Shri/Shrimati/Kumariofvillage/town* in District/Division* of the State/Union Territory* who belongs to the Caste/Tribe* which is recognised as a Scheduled Caste in the State/Union Territory* of issued by the dated

%3. Shri/Shrimati/Kumari*and/or *his/her*family ordinarily resides in village/town* of..... District/Division* of the State/Union Territory* of.....

Signature.....

**Designation.....

(With Seal of Office) State/Union Territory*

Place:

Date:

*Please delete the words which are not applicable. @Please quote specific Presidential Order.

% Delete the paragraph which is not applicable.

NOTE: The term "ordinarily reside (s)" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

**List of authorities empowered to issue Scheduled Caste/Scheduled Tribe Certificate.

- (i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Deputy Collector/1st Class Stipendiary Magistrate/† Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner.
†(not below of the rank of 1st Class Stipendiary Magistrate).
- (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
- (iii) Revenue Officers not below the rank of Tehsildar.
- (iv) Sub Divisional Officer of the area where the candidate and/or his/her family normally resides.
- (v) Administrator/Secretary to Administrator/Development Officer(Lakshadweep)

Proforma-II

FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA

This is to certify that Shri/Smt./Kumari _____ son/daughter of _____ village/town In _____ District/Division _____ in the State/Union Territory _____ belongs to the _____ category which is recognized as a backward class under the Government of India, Ministry of Social Justice and Empowerment's Resolution No. ___ dated _____*.

Shri/Smt./Kumari _____ and /or his/her family ordinarily reside(s) in the _____ District/Division of the _____ State/Union Territory. This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel & Training O.M. No. 36012/22/93-Estt. (SCT) dated 8.9.1993, OM No. 36033/3/2004-Estt. (Res) dated 9th March, 2004, O.M. No. 36033/3/2004-Estt. (Res) dated 14th October, 2008 and O.M. No. 36033/1/2013-Estt. (Res) dated 27th May, 2013**.

Dated:

Signature _____

Designation _____

Seal

*- The authority issuing the certificate may have to mention the details of Resolution of Government of India, in which the caste of the candidate is mentioned as OBC.

** - As amended from time to time.

§ - List of Authorities empowered to issue Other Backward Classes certificate will be the same as those empowered to issue Scheduled Caste/Scheduled Tribe certificates.

Note:- The term "Ordinarily" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

Proforma-III

Form of declaration to be submitted by the OBC candidate (in addition to the category certificate)

I.....Son/daughter of Shri.....Resident of village/town/city..... district.....state.....hereby declare that I belong to the... category which is recognized as a backward class by the Government of India for the purpose of reservation in services as per orders contained in Department of Personnel and Training Office Memorandum No 36102/22/93-Estt. (SCT) dated 8-9-1993. It is also declared that as on closing date, I do not belong to persons/sections/sections (Creamy Layer) mentioned in column 3 of the Schedule to the above referred Office Memorandum dated 8-9-1993, O.M. No. 36033/3/2004-Estt. (Res.) dated 9th March, 2004 and O.M. No. 36033/3/2004-Estt. (Res.) dated 14th October, 2008.

Signature.....

Full Name.....

Address.....

Proforma-IV

Form-V Certificate of Disability

(In cases of amputation or complete permanent paralysis of limbs and in cases of blindness)

[See rule 18(1)]

(NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE CERTIFICATE)

Recent Passport size Attested Photograph (Showing face only) of the person with disability
--

Certificate No.

Date:

This is to certify that I have carefully examined Shri/Smt./Kum..... son/wife/daughter of Shri.....
Date of Birth (DD/MM/YY)Age..... years, male/femaleRegistration
No.....permanent resident of House No. Ward/Village/Street..... Post Office.....
District..... State whose photograph is affixed above, and am satisfied that:

(A) he/she is a case of :

- locomotor disability
- dwarfism
- blindness

(Please tick as applicable)

(B) the diagnosis in his/her case is

(C) He/ She has% (in figure)..... percent (in words) permanent Locomotor Disability/dwarfism/blindness in relation to his/her(part of body) as per guidelines (.....number and date of issue of the guidelines to be specified).

2. The applicant has submitted the following document as proof of residence: -

Nature of Document	Date of Issue	Details of authority issuing certificate

Signature/ Thumb impression of the person

(Signature and Seal of Authorized Signatory of notified Medical Authority)

Form-VI Certificate of Disability

(In case of multiple disabilities) [See rule 18(1)]

(NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE CERTIFICATE)

Recent Passport size Attested
Photograph (Showing face
only) of the person with
disability

Certificate No.

Date:

This is to certify that we have carefully examined Shri/Smt/Kum

/son/wife/daughter of Shri Date of Birth (DD)/(MM)/(YY)..... Age..... years,
male/female..... Registration No..... permanent resident of House
No.....Ward/Village/Street..... Post Office District..... State.....whose
photograph is affixed above, and are satisfied that:

(A) He/she is a Case of Multiple Disability. His/her extent of permanent physical impairment/disability has been evaluated as per guidelines (.....number and date of issue of the guidelines to be specified) for the disabilities ticked below, and shown against the relevant disability in the table below:

Sl. No	Disability	Affected part of body	Diagnosis	Permanent physical impairment/mental disability (in %)
1.	Locomotor disability	@		
2.	Muscular Dystrophy			
3.	Leprosy cured			
4.	Dwarfism			
5.	Cerebral Palsy			
6.	Acid attack Victim			
7.	Low vision	#		
8.	Blindness	#		
9.	Deaf	£		
10.	Hard of Hearing	£		
11.	Speech and Language disability			
12.	Intellectual Disability			
13.	Specific Disability Learning			

14.	Autism Disorder Spectrum			
15.	Mental illness			
16.	Chronic Neurological Conditions			
17.	Multiple sclerosis			
18.	Parkinson's disease			
19.	Haemophilia			
20.	Thalassemia			
21.	Sickle Cell disease			

(B) In the light of the above, his /her over all permanent physical impairment as per guidelines (number and date of issue of the guidelines to be specified), is as follows: -

In figures:..... percent

In words:..... percent

This condition is progressive/ non-progressive/ likely to improve/ not likely to improve.

Reassessment of disability is :

not necessary,

or

is recommended/ after years.....months, and therefore

this certificate shall be valid till.....(DD)/(MM)/(YY)

@ e.g. Left/right/both arms/legs

e.g. Single eye

£ e.g. Left/Right/both ears

(C) The applicant has submitted the following document as proof of residence

Nature of Document	Date of Issue	Details of authority issuing certificate

(D) Signature and seal of the Medical Authority

Name and seal of Member	Name and seal of Member	Name and seal of the Chairperson

Form-VII Certificate of Disability

(In cases other than those mentioned in Forms V and VI)

(NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE CERTIFICATE)

[See rule 18(1)]

Recent Passport size Attested
photograph (Showing face only)
of the person with disability

Certificate No.

Date:

This is to certify that we have carefully examined Shri/Smt/Kum

/son/wife/daughter of Shri Date of Birth (DD)/(MM)/(YY)..... Age..... years,

male/female..... Registration No..... permanent resident of House

No.....Ward/Village/Street..... Post Office District.....

State.....whose photograph is affixed above, and am satisfied that he/she is a case of disability.

His/her extent of percentage physical impairment/disability has been evaluated as per guidelines (to be specified) and is shown

against the relevant disability in the table below:-

Sl. No	Disability	Affected part of Body	Diagnosis	Permanent physical impairment/mental disability (in %)
1.	Locomotor disability	@		
2.	Muscular Dystrophy			
3.	Leprosy cured			
4.	Cerebral Palsy			
5.	Acid attack Victim			
6.	Low vision	#		
7.	Deaf	€		
8.	Hard of Hearing	€		
9.	Speech and Language disability			
10.	Intellectual Disability			
11.	Specific Learning Disability			
12.	Autism Spectrum Disorder			
13.	Mental illness			
14.	Chronic Neurological Conditions			
15.	Multiple sclerosis			
16.	Parkinson's disease			
17.	Haemophilia			
18.	Thalassemia			
19.	Sickle Cell disease			

(Please strike out the disabilities which are not applicable.)

(A) The above condition is progressive/ non-progressive/ likely to improve/not likely to improve.

(B) Reassessment of disability is :

not necessary

or

is recommended/ after years months, and therefore this certificate shall be valid till
.....(DD)/(MM)/(YY)

@ - eg. Left/Right/both arms/legs # - eg. Single eye/both eyes

€ - eg. Left/Right/both ears

(C) The applicant has submitted the following document as proof of residence

Nature of Document	Date of Issue	Details of authority issuing certificate

(E) Signature and seal of the Medical Authority

Name and seal of Member	Name and seal of Member	Name and seal of the Chairperson

(Authorised Signatory of notified Medical Authority)
(Name and Seal)

Countersigned

(Countersignature and seal of the Chief Medical Officer/Medical Superintendent/ Head of Government Hospital, in case the certificate is issued by a medical authority who is not a government servant (with seal))

Signature/Thumb impression of the person in whose favour certificate of disability is issued.

Note: In case this certificate is issued by a medical authority who is not a government servant, it shall be valid only if countersigned by the Chief Medical Officer of the District.

Note: The principal rules were published in the Gazette of India by Ministry of Social Justice and Empowerment vide notification number 489, dated 15.06.2017.

Proforma-V

Government of.....

(Name & Address of the authority issuing the certificate)

INCOME & ASSEST CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS

Certificate No.....

Date:.....

VALID FOR THE YEAR

This is to certify that we have carefully examined Shri/Smt/Kum

/son/wife/daughter of ShriDate of Birth (DD)/(MM)/(YY)..... Age.....

years, male/female..... Registration No..... permanent resident of House

No.....Ward/Village/Street..... Post Office District.....

State.....Pin Code.....whose photograph is attested below belongs to

Economically Weaker Sections, since the gross annual income* of his/her family** is below Rs. 8 lakh (Rupees Eight Lakh only) for the financial year

His/her family does not own or possess any of the following assets*** :

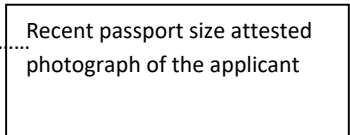
- I. 5 acres of agricultural land and above;
- II. Residential flat of 1000 sq. ft. and above;
- III. Residential plot of 100 sq. yards and above in notified municipalities;
- IV. Residential plot of 200 sq. yards and above in. areas other than the notified municipalities.

2. Shri/Smt./Kumari belongs to the caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List).

Signature with seal of Office.....

Name.....

Designation.....



***Note 1:** Income covered all sources i.e. salary, agriculture, business, profession, etc.

****Note 2:** The term 'Family' for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years

*****Note 3:** The property held by a 'Family' in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

Proforma-VI

Certificate regarding physical limitation in an examinee to write

This is to certify that, I have examined Mr/Ms/Mrs _____ (name of the candidate with disability), a person with _____ (nature and percentage of disability as mentioned in the certificate of disability), S/o/D/o _____ a resident of _____ (Village/District/State) and to state that he/she has physical limitation which hampers his/her writing capabilities owing to his/her disability.

Signature

Chief Medical Officer/Civil Surgeon/Medical Superintendent of a Government health care institution

Name & Designation

Name of Government Hospital/Health Care Centre with Seal

Place:

Date:

Note:

Certificate should be given by a specialist of the relevant stream/disability (e.g. Visual impairment – Ophthalmologist, Locomotor disability – Prthopaedic specialist/PMR).

Proforma-VII

Letter of Undertaking for Using Own Scribe

I _____, a candidate with _____ (name of the disability) appearing for the _____ (name of the position) bearing application no. _____ at _____ (name of the centre) in the District _____ (name of the State). My qualification is _____.

I do hereby state that _____ (name of the scribe) will provide the service of scribe/reader/lab assistant for the undersigned for taking the aforesaid examination.

I do hereby undertake that his qualification is _____. In case, subsequently it is found that his qualification is not as declared by the undersigned and is beyond my qualification, I shall forfeit my right to the post and claims relating thereto.

(Signature of the candidate with Disability)

Place:

Date:

Proforma-VIII

Certificate for recommendation of scribe/reader/lab assistant and/or Compensatory Time for persons with disabilities as defined under Section 2(s) of the RPwD Act 2016 and have limitation in writing as specified in the Guidelines.

This is to certify that, we have examined Mr./Ms./Mrs. _____ (name of the candidate), S/o/D/o _____, a resident of _____ (Vill/PO/PS/District/State), aged _____ years, a person with _____ (nature of disability/condition), and to state that he/she has limitation which hampers his/her writing capability owing to his/her above disability/condition. He/she requires support of scribe/reader/lab assistant and/or Compensatory Time as specified in the Guidelines, for writing the examination.

2. The above candidate uses aids and assistive devices such as prosthetics & orthotics, hearing aid (name to be specified)/other (to be specified), which is/are essential for the candidate to appear at the examination with the assistance of scribe.

3. This certificate is issued only for the purpose of appearing in written examinations conducted by Examining Bodies and is valid up to _____ (maximum period of one year or less as may be certified by the medical authority).

Signature of medical authority

Name of Government Hospital/Health Care Centre with Seal

Place:

Date:

Proforma-IX

Letter of Undertaking by the persons with disabilities as defined under Section 2(s) of RPwD Act 2016 using the services of scribe/reader/lab assistant during written examinations conducted by various authorities as specified in the Guidelines.

I _____, a candidate with _____ (nature of disability/condition) appearing for the _____ (name of the position) bearing application no. _____ at _____ (name of the centre) in the District _____ (name of the State). My educational qualification is _____.

2. I do hereby state that _____ (name of the scribe) will provide the service of scribe/reader/lab assistant for the undersigned for taking the aforementioned examination. I further declare that there is no conflict of interest of any kind that may affect the impartiality of the examination.

3. I do hereby undertake that his qualification is _____. In case, subsequently, it is found that his qualification is not as declared by the undersigned and is beyond the specified qualification for the examination as mentioned in the extant Guidelines, I shall forfeit my right to the post/position/academic seat I am competing for and claims relating thereto.

(Signature of the candidate)

(Counter-signature by the parent/guardian, if the candidate is minor)

Place:

Date:
