Advertisement for Engagement of Nutritionist on Retainership Basis

Outsource: HR-81 **Date: 12 Nov 2026**

Indian Institute of Technology Jammu invites applications from eligible and experienced candidates for engagement as Nutritionist on a retainership basis to provide professional services for inspection of mess kitchens and vetting of mess menus at the Institute. The engagement will be on a need-based basis, as and when required by the Institute.

Details of the Position

Particulars	Details
Name of the Position	Nutritionist (Retainership Basis)
Number of Positions	01
Nature of Engagement	Retainership
Period of Engagement	One (01) year
Frequency of Work	As and when required by the Institute

1. Remuneration

S.no	Nature of Service	Remuneration
1	Visit to mess kitchens for inspection, assessment and professional recommendations	Rs. 3500/ visit.
2	Vetting and review of mess menus, including nutritional assessment and recommendations	Rs. 5,000/- per menu vetting assignment

Payment shall be made against the services actually rendered and duly verified by the competent authority, in accordance with the applicable Institute procedures.

2. Essential Qualifications

1. Master's Degree in Nutrition and Dietetics, Food and Nutrition, Clinical Nutrition, or an equivalent relevant discipline from a recognized university or institution.
2. Minimum two (02) years of relevant professional experience in nutrition assessment, dietary planning, menu preparation or vetting, preferably in institutional catering, hostels, hospitals, educational institutions or large-scale food service establishments.

3. Desirable Experience

1. Knowledge of food safety, hygiene, sanitation, safe food handling and applicable FSSAI guidelines.
2. Working with Educational Institutions.

4. Scope of Work and Key Responsibilities

1. **Mess Kitchen Visits:** Visit the mess kitchens of IIT Jammu as and when required to assess food preparation practices, hygiene, sanitation, food handling and general kitchen conditions from a nutritional and food-service perspective.

2. **Menu Vetting:** Review and vet proposed mess menus to assess nutritional adequacy, dietary balance, variety, seasonal suitability and appropriateness of food items.
3. **Nutritional Assessment:** Evaluate the inclusion of essential food groups, protein sources, vegetables, fruits, cereals and other components required for a balanced diet.
4. **Recommendations:** Suggest improvements in meal composition, portion sizes, food combinations, nutritional diversity and healthier food choices.
5. **Menu Review Reports:** Provide written feedback on the menus reviewed, including recommended modifications wherever necessary.

5. Terms and Conditions of Engagement

1. The engagement shall initially be for a period of **one (01) year** from the date of commencement of the assignment.
2. The engagement may be extended for a further period, subject to satisfactory performance, the continued requirement of the Institute and approval of the competent authority.
3. The engagement shall be purely on a retainership basis and shall not confer any right to regular appointment or permanent employment at IIT Jammu.
4. The services shall be required only on an as-and-when-required basis. No minimum number of visits or menu-vetting assignments is guaranteed.
5. Remuneration shall be payable at the approved rates for each visit and menu-vetting assignment actually completed and accepted by the Institute.
6. The selected candidate shall maintain confidentiality regarding Institute records, menus, observations and other information obtained during the assignment.
7. The Institute reserves the right to discontinue the engagement in accordance with the terms of engagement in the event of unsatisfactory performance or administrative requirements.
8. The decision of the competent authority of IIT Jammu regarding the selection and engagement shall be final.

6. Submission of Applications

Candidates are required to submit online application latest by 20.11.2026 . For the submission of application please visit on https://apply.iitjammu.ac.in. Interested and eligible candidates may apply by online mode at IIT Jammu portal, along with the following documents:

- Updated curriculum vitae (CV) / detailed resume.
- Self-attested copies of educational qualification certificates and mark sheets.
- Experience certificates issued by previous employers or organizations.
- Details of relevant professional experience in nutrition, menu planning and institutional food services.

IIT Jammu reserves the right to shortlist candidates based on their qualifications and experience, conduct an interaction/interview if required, and accept or reject any or all applications without assigning any reason.